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भारत सरकार

स्वास्थ्य एवं परिवार कल्याण मंत्रालय

निर्माण भवन, नई दिल्ली - 110011

GOVERNMENT OF INDIA

MINISTRY OF HEALTH & FAMILY WELFARE

NIRMAN BHAVAN, NEW DELHI - 110011

D.O. No.O11011/01/2014 (Part 3)-NHM-II

Dated the 21th May 2018

Dear colleague,

This is with reference to the IGNOU Certificate Programme in Community Health to train the Mid-Level Health Providers (MLPs) for operationalizing the Health and Wellness Centers in your states for the July 2018 session. Some of the key decisions taken in the Joint meeting of the Monitoring and Coordination Committee of Indira Gandhi National Open University on 23rd April 2018 are as follows:

- (i) **Programme Study Centres (PSC)** - The batch strength for Programme Study Centres at designated District Hospitals of 150 bedded and above has been revised to a maximum of 60 students per batch against earlier approved norm of only 30 students per Programme Study Centres. The Counsellor to Student Ratio should now be maintained at 1:60 for Theory Classes and 1: 10 for Practicum and skill building sessions.
- (ii) **Sub-Divisional Hospitals** - In addition, **Sub-Divisional Hospitals with bed strength of 75 and above can also be selected as potential sites** for conducting this Certificate Course after accreditation by IGNOU, provided they have infrastructure, space and pool of faculty comprising of Specialists from five specified disciplines, namely, MD/DNB (Medicine) MS/DNB (General Surgery) MD/Ms/DNB/DGO (O&G) and MD/DNB/Diploma Paediatrics/Child Health and Public Health. However, the number of students/seats for the SDH will be limited to 30 only.
- (iii) **Counsellors** - **MBBS Medical Officers with more than five years of work experience can also be nominated as Counsellors** for augmenting the trainers' pool and conducting practical sessions.
- (iv) **Periodicity of SSC meetings for notification of Programme Study Centres**- IGNOU Headquarters has committed to holding SSC meetings frequently for notification of Programme Study Centres as per need and to also expedite the approval process for notification of the PSC.

2. In view of the above, all States are requested to plan and enhance the target for enrolling candidates in the **July 2018 session**. Where selection processes has been completed, State may consider waitlisted candidates to fill the additional seats that have become available on account of revision in batch size. States are also requested to parallelly take urgent steps to get the Programme Study Centers notified by end of June 2018 so as to commence the July 2018 session as per the schedule. The following activities need to be completed timely:

स्वच्छ भारत-स्वस्थ भारत

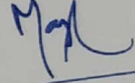
- Identification of centres
- Submission of application/s to IGNOU Regional Director
- Completion of Inspection and submission of documents to IGNOU Regional Director
- Submission of proposal for notification to IGNOU Headquarters-New Delhi

Please ensure that all necessary formalities pending at the state level pertaining to any of the above are completed by **end of May, 2018**.

3. Given that we have set ourselves an ambitious target of operationalizing Health and Wellness Centres, it is critical that no time is lost and all activities are taken up on a war footing. In case any assistance is required, States may contact DrRajaniVed, ED, NHSRC at rajani.ved@gmail.com/ LimatulaYaden, Director (NHM-I) at l.yaden@nic.in.

With regards,

Yours sincerely,



(Manoj Jhalani)

Additional Chief Secretary/ Principal Secretary/Secretary Health (H & FW) – All States / UTs

Copy to:

1. Mission Directors, NHM – All States and UTs
2. ED, NHSRC